

MANSFIELD TOWNSHIP COMMITTEE MEETING

February 10, 2021

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Express Times NJ Zone of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

This meeting was held in person and on the Zoom platform. The Township Committee and the public were able to remotely hear the meeting audio.

Roll Call: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Salute to the flag was done by all.

APPROVAL OF THE MINUTES

Mr. Hayes made a motion to approve the January 27, 2021 Regular Session Minutes, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mrs. Mora Dillon made a motion to approve the January 27, 2021 Executive Session Minutes, which was seconded by Mr. Farino.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

BILL LIST

Mr. Hayes made a motion to approve the February 10, 2021 Bill List, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

CLERK'S REPORT

A copy of the auction results was distributed to the Committee. A request was received from the County

prior to the auction which the Committee wanted to wait to decide until after the auction. The request was for block 601.01, lot 3.02, 601.03, lots 52 and 62.06, and block 801, lot 11.05 three of the properties that were requested had no other offers. Block 601.03, lot 52 did receive a bid but the bid was less than the amount that was offered by the County. There was also a request that was received to bulk buy the properties that did not have any offers. Ms. Hrebenak asked how the Committee wanted to move forward with the auction and the requests that were offered. Mayor Watters asked to address the County properties first.

The Township Committee accepted the bids that were received through the Auction with the exception of package #7.

Mr. Farino made a motion to sell all the properties to the County, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness
Nays: Mr. Hayes, Mayor Watters
Absent: None
Abstain: None

Received an offer for twenty-six (26) under-sized lots in a bulk buy for \$7,800 – packages 6, 11, 19, 20, 23, 40, 48, 49, 51 & 75.

Mrs. Mora Dillon made a motion to sell the bulk buy properties for \$7,800, which was seconded by Mr. Farino.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. Hayes, Mr. McGuinness, Mayor Watters
Nays: None
Absent: None
Abstain: None

Raffle application received from St. Theodore's for June 13, 2021. All items are in order.

Mr. Hayes made a motion to approve the raffle application, which was seconded by Mr. Farino.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters
Nays: None
Absent: None
Abstain: None

Received a request for assuming a tax sale certificate. Ms. Hrebenak needs authorization to start the process of advertising for the next meeting and the collector sending out a letter to the previous property owner informing them that we will be selling the lien.

Mr. Farino made a motion to authorize the process, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters
Nays: None
Absent: None

Abstain: None

Received Honeywell bill for 2021. Committee agreed not to sign into a contract.

Received request from the court appointed Administratrix that handles the estate of Mora Boyer but was not clear if they wanted to give us the property or for us to buy it – Block 2806, Lots 2 & 3. The Township owns Lot 1. Property is located on Frome Street in the Anderson Section. It was on the auction with no offers and wasn't included in the bulk buy offer. Ms. Hrebenak will get more information for the Committee.

FINANCE REPORT

Mrs. Mollineaux started the Committee Meeting on the Budget. She will tweak it, and if anyone has questions to let her know. She will set up a meeting with the full Committee to see the direction we are going in. The State extended the dates this year with the introduction due March 30, 2021.

EMPLOYEES' REPORTS

Snowstorms – We faired well through the major storm. One of our drivers had a slight accident when someone backed out of their driveway, hitting the truck, causing \$1,000 damage to the plow. The spot chains on Mr. Snyder's truck were bent. There were no damages in the little storm. Plow fixed temporarily until parts come in. Snow expected for three more storms. More salt will be delivered tomorrow and Friday.

Electronic Document Storage – Mayor Watters asked about the quotes for document scanning of the Construction files. Ms. Hrebenak stated one company will be in tomorrow for a quote. Chief Reilly stated they have quotes from two other companies and the plan is to scan the Clerk's documents, then the Police Department documents. Mrs. Mollineaux will forward the two quotes to Ms. Hrebenak.

ENGINEER'S REPORT

- Forms were signed and sent to the State for Watters and Heiser Roads.
- Airport Road – Mr. Kastrud contacted Southstate and will send electronic plans followed by a hard copy for a quote.
- Mt. Bethel Road – Will get numbers to Southstate for a quote to see if there's enough funding and will have the quote for the next meeting.
- Received several inquiries about the Meadows. Land Use Board resolution passed for up to 80 homes permitted prior to club house completion. There are 69 permits issued; 15 that are not complete. No activity on Red Wood Run, the club house or the equalization tank. Mr. Kastrud will check the developer's agreement. He requested permission to send a note to get it moving so the water can be completed. He will send a letter to Ms. Hrebenak for approval.

PUBLIC PORTION

Mayor Watters opened the public portion of the meeting.

Carol Thompson, 510 Rt. 57 – asked if Mr. Lavery had reviewed the letter to NJ Cars. She wanted to know

if it was rectified due to the inaccuracy of the letter that was for a Used Car License Renewal denial— should be Junk Yard License renewal. The hearing location of Mansfield was also incorrect. Goal of compliance was not in the letter. Mrs. Thompson asked Township to follow the ordinance for a junk yard operating without a license. If there is no compliance to fix the violations by the next meeting, they will be in Violation of Operating without a license. Ms. Hrebenak will issue a new letter for violation of Junkyard license.

Mayor Watters asked for further comment from the public; seeing no comment from the public, public portion was closed.

RESOLUTIONS

RESOLUTION # 2021-49 LIEN REDEMPTION

TOWNSHIP OF MANSFIELD WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 10th day of February, 2021 that payment is to be made to the certificate holder as noted:

Michael J. McMillan
5208 Griggs Avenue
North Port, FL 34921

Block 2702 Lot 16
Certificate # 20-00010
\$259.63

2021-50

FORM 1B

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Township Council of the Township of Mansfield County of Warren, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society

amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Warren;

NOW, THEREFORE, BE IT RESOLVED by the Township of Mansfield, County of Warren, State of New Jersey hereby recognizes the following:

1. The Township Council does hereby authorize submission of a strategic plan for the Franklin/Mansfield/Washington Boro Municipal Alliance grant for fiscal year 2021 in the amount of:

DEDR	\$1,747.00
Cash Match	\$437.00
In-Kind	\$1,310.00
2. The Township Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

RESOLUTION 2021-51

AUTHORIZING PURCHASING FROM WARREN COUNTY CO-OP #WC2035 FOR ROCK SALT FROM ATLANTIC SALT, INC., 134 MIDDLE STREET, SUITE 210, LOWELL, MA 01852

WHEREAS, the Township of Mansfield wishes to purchase Rock Salt under the Warren County Co-Op; and

WHEREAS, Warren County Co-Op Pricing System awarded a contract to Atlantic Salt, Inc., 134 Middle Street, Suite 210, Lowell, MA 01852; and

WHEREAS, the Chief Financial Officer has certified that funds are requested for \$ 30,000.00 and the line-item appropriation to be charged is T-35-55-289-0000-0002 Snow Removal Trust in the amount of \$ 30,000.00; and

WHEREAS, the Township is authorized to make purchases through cooperative and state contracts pursuant to N.J.S.A. 40A:11-10 and 12; and

WHEREAS, it is the recommendation of the Director of Public Works and the Chief Financial Officer to authorize the purchase of these ice deterrent products through the Warren County Co-Op Pricing System.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield that the Chief Financial Officer be authorized to issue a purchase order to Atlantic Salt, Inc., 134 Middle Street, Suite 210, Lowell, MA 01852.

RESOLUTION # 2021-52

**Endorsement of Redeemed Municipal
Tax Sale Certificate**

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

BE IT RESOLVED, by the Township Committee of the Township of Mansfield that the following Tax Sale Certificate, held by the Township, having been paid and satisfied in full pursuant to N.J.S.A. 54:5-59; the Mayor and Township Clerk are hereby authorized and directed to endorse same for cancellation, affix the Township Seal, and return same to the Tax Collector for delivery to the property owner or legal representative pursuant to N.J.S.A. 54:5-55.

Tax Sale Certificate Number	Block / Lot	Original Certificate Amount
19-00013	2708 / 10	\$82.87

**RESOLUTION # 2021-53
LIEN REDEMPTION**

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 10th day of February, 2021 that payment is to be made to the certificate holder as noted:

FIG Cust FIGNJ19LLC & Sec Pty
PO Box 54472
New Orleans, LA 70154-4226

Block 2708 Lot 11
Certificate # 19-00018
\$ 339.55

Mr. Hayes made a motion to approve Resolutions 2021-49 – 2021-53, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters
Nays: None
Absent: None
Abstain: None

EXECUTIVE SESSION

Mayor Watters announced moving into Executive Session.

Mr. Hayes made a motion to move into Executive Session at 8:16 pm, which was seconded by Mrs. Mora Dillon.

Mr. Lavery stated the Executive Session discussion will include:

- Contractual dealing with PBA Negotiations
- Contractual dealing with Municipal Courts

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters
Nays: None
Absent: None
Abstain: None

RETURN FROM EXECUTIVE SESSION

Return from Executive Session at 8:48 pm.

Mr. Hayes made a motion to return to Regular Session, which was seconded by Mr. Farino.

Roll Call: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Mr. Lavery announced the return from Executive Session at 8:48 pm where they discussed:

- Contractual dealing with PBA Negotiations
- Contractual dealing with Municipal Courts
- Personnel dealing with the DPW

No official action was taken. Copies of these minutes will be available at such time the Committee determines there is no longer a harm to the public interest.

OLD BUISNESS

Game Farm Barn Lease – At the last meeting, Ms. Hrebenak asked the Committee to review the letter from Mr. Lavery. No comments were received from Committee. Mr. Lavery stated it was a typical State contract with no negotiations. Ms. Hrebenak's concern was the letter stated a structural engineer was needed to let us know what needs to be fixed and the limits on what can be put there. The Township would be responsible for all costs. Committee will discuss at the next meeting.

Mt. Bethel Church – Everyone received a copy of the contract. Discussion took place about the balance of funds, grants, and the architect charges. Will approve after Mrs. Mollineaux drafts a resolution for the next meeting.

Share Services Rescue Squad – Ms. Hrebenak did not receive responses from the Committee. Mr. Snyder stated he met with Fred and everything is worked out that he will call Kenny directly to coordinate the work. Mayor Watters wants updates on work that is being done.

Firetruck – Mr. Hayes asked if we were able to sell the Firetruck being that it did not get purchased at Auction. Mr. Lavery explained that after two auction tries without a sale, it can be sold privately. Ms. Hrebenak stated the person who's interested in buying the firetruck is in Alabama and will come get it and drive it back. She will contact the potential buyer.

Mrs. Mora Dillon made a motion to adjourn at 9:00 pm, which was carried by all.